



**GUILDFORD COUNTY SCHOOL**

*Specialist Music College*

Headteacher: Peter Costello MA

Patron: Julian Lloyd Webber FRCM

Choral Patron: Howard Goodall

Boys Choir Patron: Roger Black



Farnham Road  
Guildford  
Surrey  
GU2 4LU

23 January 2009

Dear Parents

## **PARENT GOVERNOR VACANCIES**

We are seeking nominations for parents to stand for election as Parent Governors of Guildford County School. The school will have two Parent Governor vacancies due to the end of the current term of office of Donald Hirsch and Tim Klein on 14<sup>th</sup> February 2009.

Parent Governors are elected as directed by Schedule 1, Regulation 4 of the School Governance (Constitution) (England) Regulations 2003. Nominations for Parent Governor vacancies are made by parents of pupils registered at the school. Should there be more nominations than vacancies a secret ballot will be held. Parents of registered pupils attending the school may offer themselves for election. Parent Governors can serve for a term of up to four years irrespective of how long their child remains as a registered pupil of the school.

Parents are invited to submit nominations to me using the nomination form on the reverse of this letter. Each person must be proposed and seconded by parents of registered pupils presently attending the school and the nominee must also be a parent and signify his or her willingness to stand for appointment or election.

*Please note - a person is disqualified from election or appointment as a parent governor of a school if they are an elected member of the LA or if they work at the school for more than 500 hours (i.e. for more than one-third of the hours of a full-time equivalent) in a school year (at the time of election or appointment).*

The nomination form must be returned by NOON on Friday 6th February. No nomination will be accepted after that date. Those nominated to stand for election may enclose with their nomination forms a short personal statement about themselves, of not more than 100 words. Statements will be circulated to parents should a ballot prove necessary. If the number of nominations received is less than the number of vacancies, all those nominated will be appointed without a ballot. If the number of candidates exceeds the number of vacancies a secret ballot will be held and candidates may request an opportunity to address a meeting of parents if they wish.

Yours sincerely

*Peter Costello*

Peter Costello  
Headteacher

